

mclaren knight

direct debit
request &
authority



■ account debiting

By signing a direct debit request, you are authorising us to arrange for funds to be debited from your account. You should refer to the direct debit request and this agreement for the terms of the arrangement between you and us.

We will only arrange for funds to be debited from your account as duly authorised in the direct debit request.

Depending on your financial institution, some instalments may be paid a few days before or after the applicable due payment date.

■ your obligations

It is your responsibility to ensure that there are sufficient cleared funds available in your account to allow a debit payment to be made in accordance with this direct debit request & authority.

It is your responsibility to advise **mclaren knight** if your account is transferred or closed.

If there are insufficient cleared funds in your account to meet the debit payment, you may be charged a fee and/or interest by your financial institution and you may also incur fees or charges imposed or incurred by **mclaren knight**.

In the case of a rejected payment you must arrange for the debit payment to be made by another method or arrange for sufficient cleared funds to be in your account by an agreed time so that we can process a debit payment.

■ dispute

If you believe that there has been an error in debiting your account, you should immediately notify us on (07) 4033 2283 and then confirm that notice in writing with us as soon as possible, so that we can investigate and act on your claim in the soonest possible time.

If we conclude, as a result of our investigations, that your account has been incorrectly debited, we will respond to your query by arranging for your financial institution to adjust your account (including interest and charges) accordingly and notify you in writing.

If we conclude as a result of our investigations that your account has not been incorrectly debited, we will respond to your query by providing you with reasons and any evidence for this finding.

■ confidentiality

We will keep any information (including your account details) in your direct debit request confidential.

We will only disclose information that we have about you to the extent specifically required by law; or for the purposes of this agreement (including disclosing information in connection with any query or claim).

At all times our dealing with your personal information shall be in accordance with our personal information management policy.

accounts

You should check with your financial institution whether direct debiting is available from your account as direct debiting is not available on all accounts offered by financial institutions.

You should confirm the account details you have provided us are correct by checking them against a recent bank statement.

notice

If you wish to notify us about anything relating to this agreement, please send your request to **mclaren knight**, PO Box 7909, Cairns Qld 4870.

Nothing in this direct debit request & authority is intended to be financial advice and should not be construed as such.

contact details

Throughout the tenure of this agreement, should you need to contact us regarding any issue herein or for any other administrative issue, please use the details provided below:

mclaren knight

suite 17, woree plaza business centre, 

12 - 24 toogood road woree qld 4868

po box 7909 cairns qld 4870 

07 4033 2283 

07 4033 2383 

email@mclarenknight.com.au 

www.mclarenknight.com.au 

request & authority

surname or company name:

given names or ACN / ABN (hereinafter "you")

I/we request and authorise **mclaren knight** Pty Ltd trading as "**mclaren knight**" (hereinafter "**mclaren knight**" / "us") to arrange for my/our nominated account to be debited through the bulk electronic clearing system subject to the terms and conditions of this direct debit authority service agreement and any other specific instructions agreed between the parties and detailed herein.

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■ special conditions

The following special conditions form part of this agreement:

■ financial institution details

name of financial institution & service address

nominated account / credit card account

account / card name
bsb / card no.:
account no. / expiry date:

■ acknowledgement

By signing this request and authority to direct debit, you acknowledge that you have read and understood the terms and conditions governing the debt arrangements between you and **mclaren knight** as set out in this direct debit authority service agreement.

■ payment details

3 6 instalments will apply

First instalment will be deducted from your account upon receipt of this request and authority.

Subsequent instalments will be deducted from your account on the same date as the first installment is processed, at the applicable instalment rate.

instalment amount / rate:

insert your signature and details

signature
date
print name
capacity